	Agenda Item No: **5**

HERTFORDSHIRE COUNTY COUNCIL

AUDIT COMMITTEE
15 MAY 2018: 10.00AM

RISK FOCUS REPORT – PREVENT – Radicalisation

Report of the Director of Community Protection and Chief Fire Officer

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Executive Member: Terry Hone – Community Safety and Waste Management

1.   Purpose of Report

1.1   To provide information on the statistics for completed PREVENT training at 31 March 2018 from each service area.

2.   Summary

2.1   The information in the Appendix provides statistics as of 31 March 2018, of the PREVENT training undertaken by County Council staff.

2.2   Increased focus has been given by all Service Boards to reach the target of all County Council staff undertaking PREVENT training by 31 March 2018.

3.   Recommendation:

3.1   The Audit Committee is invited to note and provide comment on the information provided within this report and the PREVENT training figures as of 31 March 2018.

4.   Background

4.1   The learning and development PREVENT strategy for staff is delivered in 2 ways:

- 'Wrap' (Workshop to raise awareness of PREVENT) training, which includes face to face and non iLearn training and/or
- iLearn PREVENT training

   with each Directorate and Service assessing the training delivery need for their individual staff.

4.2   Chief Officers in all Directorates committed to ensure that either iLearn or 'Wrap' training was undertaken by all staff, as appropriate, within their Directorate.

4.3   This is the fourth report that the Committee has received in relation to Prevent training within Hertfordshire County Council.

5.   Supporting Information

5.1   The corporate risk is owned within the Community Protection Directorate (CPD) by the Deputy Director of Community Protection with elements of the wider risk spanned across the organisation.

5.2   Controls are co-ordinated by staff within the Resilience team within CPD Department, who support the PREVENT Board's work.

5.3   The statistics for Prevent training are reported using the iLearn system and SAP. This process involves extracting and exporting information electronically from iLearn, and then comparing this information with the staff information on SAP followed by manual processes to produce the final report. Manual processes are necessary to ensure the veracity of the information.

5.3   The statistics for Prevent training for 31 March 2018 are found in Appendix 1 to this report:

PREVENT Awareness progress

Directorate	Average Headcount	Completed as of 31st January 2018	Completed as of 31st March 2018	Staff remaining to be trained at 31 Mar 2018	Percentage completed at last report*	Percentage completed 31st Mar 18*
Adult Care Services	2125	1537	1745	380	72%	82%
Children's Services	2948	2189	2934	14	74%	99%
Community Protection	946	813	1144	5	86%	99%
Environment	449 (464)	339	446	3	73%	99%
Public Health	68	52	61	7	76%	90%
Resources	1484	915	1438	46	62%	97%

This table shows the completion to date by Directorate of the percentage of staff in relation to the headcount that have undertaken PREVENT training

PREVENT eLearning and 'WRAP' Statistics as of 31 March 2018

WRAP training

Directorate	Average Headcount	Staff Identified to undertake training by 31 March 2018	Completions as of 31st Jan 18	Completions as of 31st Mar 18	Staff remaining to be trained at 31 Mar 2018	Percentage completed at last report*	Percentage completed 31st Mar 18*
Adult Care Services	2125	526 (250)**	206	303	223	82%	74%
Children's Services	2948	290	370	382	0	100%	100%
Community Protection	946	321	321	321	0	100%	100%
Environment	449 (464)	166 (151)**	151	166	0	100%	100%
Public Health	68	0					
Resources	1484	1	16	16	0	100%	100%

*The percentage completed is in relation to the staff identified to undertake the Training

** Change in the number of Identified staff since last report – previous number in brackets

eLearning

Directorate	Average Headcount	Staff Identified to undertake training	Completions as of 31 Jan 2018	Completions as of 31 Mar 2018	Staff remaining to be trained at 31 Mar 2018	Percentage completed as of 31 Jan 2018*	Percentage completed as of 31 Mar 2018*
Adult Care Services	2125	1599** (1875)	1331	1442	157	71%	90%
Children's Services	2948	2578** (2948)	1819	2564	14	71%	99%
Community Protection	946	828 (946)**	695	823	5	84%	99%
Environment	449 (464)	283 (313)**	188	280	3	60%	99%
Public Health	68	68	52	61	7	76%	90%
Resources	1484	1468	899	1422	46	61%	97%

*The percentage completed is in relation to the staff identified to undertake the training
** Change in the number of Identified staff since last report – previous number in brackets